





# FESPA AWARDS 2023 Instructions and information







# Introduction<br/>Contact Details

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DSV have been appointed as the official freight and on-site handling contractor for exhibitors at FESPA 2023.

The following instructions are designed to assist you with the movement of your entries for the FESPA Awards.

### **Contact Details**

All shipping enquiries for the FESPA Awards should be sent to:

Josie Smith - DSV josie.smith@dsv.com

Tel: +44 (0) 121 780 2627





# **Delivery Information**



## **Delivery Deadline and Receiving Address**

All entries for the FESPA Awards should be delivered to the below address and must arrive between 6-23 February 2023.

### Consignee:

DSV FESPA AWARDS 2023 Units 11-12 Second Exhibition Avenue NEC, Birmingham B40 1PJ

**ENTRY NAME/ ENTRY NUMBER** 

The above information, including your **ENTRY NAME and ENTRY NUMBER** must also be included on all labels on your packages.

Please note, if your goods are sent from outside of the UK, they must be sent duty and tax prepaid and this must be arranged with your courier before you send your shipment. The shipment must be pre-customs cleared before arrival to avoid any delays or issues.

\*If your courier requires a GB EORI number for import and clearance to the UK, please contact us direct in order for us to provide this to you.

#### **Notify:**

Please ensure you notify our team once you have sent your shipment advising the following information:

- Tracking Number
- Entry Name
- Entry Number
- Number of pieces / weight / dimensions

